



Associated Student Government Meeting Minutes

Monday, November 2nd, 2015
Meeting Location: Board Room
Chair: Policy & Procedures Officer

Call to Order 3:10 PM by the Policy & Procedures Officer

Present Members:

1. Technological Affairs Officer – Tam Nguyen
2. Recognized Student Organizations Officer – Winston Lee
3. Governmental Affairs Officer – El Raven
4. Policy & Procedure Officer – Kristia Handojo
5. Budget & Finance Officer – Richard Dait
6. Communications Officer – Chronos Chow
7. Social Justice Officer – Emily Stensland
8. Sustainability Officer – Laura Humiston
9. Vice President – Minh Vo

Absent Members:

1. President – Ashley Cowan

Approval of Minutes:

The Recognized Student Organizations Officer noted that the title of the Technological Affairs Officer is listed incorrectly in the minutes.

The Recognized Student Organizations Officer moved that the minutes be approved with that correction. The Budget & Finance Officer seconded the motion. Minutes approved with changes.

Approval of the Agenda:

The Budget & Finance Officer mentioned the need to add the Women's Soccer Championship Mini Grant to the agenda.

The Budget & Finance Officer moved that the agenda be approved with the addition of that action item. The Recognized Student Organizations Officer seconded the motion. Minutes approved with changes.

Report of the Board Members:

- Technological Affairs Officer – The website was now working. It was still a work in progress though. He still needed to meet with clubs regarding their pages. When he does, he will have a sample page for them as to what they can have and what they need. He has also been working on the Technological Review Committee (TRC). Their major project has been the laptop project:
 - Creating a presentation as to how often it has been checked out, etc.
 - Making a survey for the students regarding checking out the laptop from the library.
- Recognized Student Organizations Officer – United Club Council will be meeting soon. At that meeting, they will discuss the laptops, applying for mini grants, and using their baseline budget. 32 clubs at least halfway through their renewal process. 2 new clubs. Attended the SS & A committee where they discussed goals and a timeline for the committee.
- Governmental Affairs Officer – Voter Drive registered 10 or so new voters each day. He is also planning for the civics week coming up in April 2016. He is also working on the Legislative Academy coming up at the end of November
- Policy & Procedure Officer – She has been a judge for the Talent Show. Attended the SS & A committee. She will also be attending the Legislative Academy coming up.
- Budget & Finance Officer – Created a table for which clubs he has already processed the budget transfer forms for. About 20 clubs have gone through the renewal process. Ann has processed them and will eventually provide a confirmation number. Then he will input the information back into the table. He also chaired the SS & A committee. They reviewed the history of the committee, explained the fee hike, and discussed the charter they would be instituting for the committee
- Communications Officer – Halloween Party & Haunted House. The club provided a \$5 discount for students. He hoped for a shuttle bus from campus to the Haunted House but due to miscommunication, they could not use the shuttle bus. 30-40 students wound up going on their own. He has also been working on the November discount card. In the future, he hopes to contact 10 restaurants/businesses per week.
- Social Justice Officer – The Volunteer Project. It is up and running. The next dates to volunteer are on November 21st and November 22nd. She has been waiting to hear back from students that are interested. She also attended the SS & A committee meeting. She has also been working with the Vice President on the video. The script has been e-mailed to everyone in the ASG. Please review it.

- Sustainability Officer – There was another SCOF committee meeting. At the meeting the Greenwood Parking Lot information was reviewed and questions were answered. She hopes to have more information as to next steps after the next meeting. At the meeting they also discussed bike racks and water drop stickers on the floor leading the way to the water bottle refilling stations. She also attended the Strategic Planning and Budget Committee (SPBC) meeting. People who apply for an aSAP need to know what criteria their proposal will be judged on. They decided to use the current strategic plan as that criteria. However, sustainability is not on their current strategic plan. Also attended the curriculum committee meeting. They reviewed and approved proposals for master course outlines (MCOs). These are proposals for new classes.
- Vice President – Has been working on the Board of Treasurers report. She also sent the video script out. They will start to film this week and next. She hopes to have it ready for Winter Quarter. She has also been working on the Safety Committee and attended a meeting. There will be a safety fair and they would like more involvement by Student Government. Also, the decision has been made to do ASG/BoT reporting once a month instead of every other month.

New Business:

1. Mini Grant proposal

- Steve Eskridge, the SCC Athletic Director provided information on how they arrived at this point for both the Women’s Volleyball and Women’s Soccer Championships. Traditionally, we compete against several different regions and there are several phases – pre, league, and championship. The first budget only covered the first two phases since it is never assured they will make it into the championship phase. Women’s Volleyball definitely made it into the championships and so they need funding for transportation and accommodations for those games. Regarding Women’s Soccer, they were not expecting to be in the championships. They won’t know until the game tomorrow whether they will advance to the next game. If they win that game they advance to the next, etc.

Questions – The Sustainability Officer asked regarding Women’s Soccer, beyond tomorrow, future advancement to the Championships is not assured. But you have asked for all the money now? *Yes, he has asked for it all now so that he doesn’t have to come back in two weeks. If they don’t make it, the money will not be spent.* The Sustainability Officer offered congratulations in getting both teams to, or close to, the Championships! The Budget & Finance Officer asked how they came up with \$91.17 per room because he did a search and came up with rooms that were less expensive. *The Program Coordinator Kathy Langer did all of the research and booking and chose the lowest cost of a decent hotel, not too far away from where they needed to be.* The Communications Officer asked how they came up with \$20 per diem. Rezina Habtemariam, Acting Director Student Life pointed out that that

rate is set by the state. The Budget & Finance Officer pointed out that the start date for Women's Volleyball should be the 18th. The Social Justice Officer pointed out that the start date for Women's Soccer should be the 3rd.

-The Policy & Procedure Officer asked if anyone will enter a motion to approve the Women's Volleyball mini grant request in the amount of \$4322.10 and the Women's Soccer mini grant request in the amount of \$4793.84.

-Technological Affairs Officer motioned to approve the Women's Volleyball mini grant request.

- The Social Justice Officer seconded.

- No more discussion

Show of approval for the Women's Volleyball mini grant:

- Technological Affairs Officer – Approved
- Recognized Student Organizations Officer – Approved
- Governmental Affairs Officer – Approved
- Budget & Finance Officer – Approved
- Communications Officer – Approved
- Social Justice Officer – Approved
- Sustainability Officer – Approved
- Vice President – Approved

Motion carried – 8 approvals (unanimous), 1 absentia

Show of approval for the Women's Soccer mini grant:

- Technological Affairs Officer – Approved
- Recognized Student Organizations Officer – Approved
- Governmental Affairs Officer – Approved
- Budget & Finance Officer – Approved
- Communications Officer – Approved
- Social Justice Officer – Approved
- Sustainability Officer – Approved
- Vice President – Approved

Motion carried – 8 approvals (unanimous), 1 absentia

2. Students to serve on the Appointment Review Committee (ARC)

This would be for the student, Jessica Navedo, to serve on the ARC for Faculty Member Claire Fant.

-The Policy & Procedure Officer asked if anyone will enter a motion to approve the appointment of Jessica Navedo to serve on the ARC for Faculty member Claire Fant

- The Recognized Student Organizations Officer motioned to approve the appointment.
- The Communications Officer seconded.
- No discussion

Show of approval:

- Technological Affairs Officer – Approved
- Recognized Student Organizations Officer – Approved
- Governmental Affairs Officer – Approved
- Budget & Finance Officer – Approved
- Communications Officer – Approved
- Social Justice Officer – Approved
- Sustainability Officer – Approved
- Vice President – Approved

Motion carried – 8 approvals (unanimous), 1 absentia

Open Comments: None

- The Policy & Procedure Officer asked if anyone will enter a motion to adjourn the meeting.
- The Technological Affairs Officer motioned to adjourn. The Vice President seconded the motion.

Motion carried – 8 approvals (unanimous), 1 absentia

Meeting Adjourned 3:48 PM

For more information or questions contact ASG
or visit our website SLC.Shoreline.edu

Minutes typed by Sustainability Officer